



PAL Application Form

Please use BLOCK CAPITALS

**Items marked with an asterisk must be completed*

Personal Details

*Name

*E-mail

*Home Address

Telephone *Mobile No.

*Date of Birth *Date of Application

*Have you attended or completed an approved 4-hour Children First Safeguarding training or the 90 minute online TUSLA Safeguarding training?

Yes No

If yes, please attach copy certificate: Certificate attached:

*Have you ever been convicted of a Criminal Offence or been the subject of a Caution or of a Bound Over Order? Yes No

How did you hear about Gaisce (please tick relevant boxes)?

- I am a Gaisce Awardee
- Gaisce already or previously operated in the school/organisation that I work/ volunteer with
- Gaisce stand at Conference/Event: Which event:
- Direct contact from Gaisce staff Gaisce website Social media
- Local volunteer centre (please specify in "other" below) / Volunteer Ireland
- Other, please specify

Are you a volunteer with any other organisations in your Community?

Yes No

If Yes, please list the organisations:

Gaisce Award Partner

Organisation through which you wish to offer Gaisce

Gaisce Award Partner

Address

Telephone

Is your organisation a new Gaisce Award Partner? Yes No

Reference Checking

Please supply the details of two people (non-relatives), who know you well and can provide us with a reference. Please include your immediate line manager/supervisor or equivalent.

A written and verbal reference will be required from each of your referees.

*Referee 1: Name

*Role/Position

*Mobile No

*Email

*Referee 2: Name

*Role/Position

*Mobile No

*Email

**NB: It is very important that your referees are informed that you have nominated them*

***Declaration** (Confidential)

- I confirm that nothing within my personal or professional background deems me unsuitable for a post which involves working with young people.
- I declare that the information in this application is true.
- I commit to uphold the standards of the Award and do everything in my power to ensure that each young person achieving an Award under my guidance will have earned that Award.
- I have read and agreed to implement Gaisce's and my own organisation's Safeguarding Policy. I will take all reasonable steps to draw these policies to the attention of other adults that I involve in the programme.
- President's Award Leaders come into the possession of Personal Data (as defined by the Data Protection Act) of their participants. I confirm that I will only use this data to fulfil my obligations as a PAL.

*Signed _____ Date _____

[Sign up for a PAL Training Workshop today on Gaisce.ie](http://Gaisce.ie)

Use of your Personal Data

We use your personal data for the purpose of identifying you as an appropriate person to deliver the Gaisce Award. We do not share or use your personal data for any other purpose. We will retain your personal data for the duration that you are an approved President's Award Leader on our system. We respect your personal data and take great care to ensure that security and confidentiality is maintained at all times. See our website Gaisce.ie for our full Privacy Statement.

Consent

In the normal course of delivering the Gaisce programme it will be necessary for the Gaisce team to contact you with information and updates.

The Gaisce team would like to keep you informed with regards to events and activities that we feel would be of value and interest to you.

Please specify your preferences below for how you wish us to communicate with you (tick relevant box).

I am happy to be contacted by:	Marketing/Events
email (including ezines & newsletters)	
Telephone	
Post	
SMS via my mobile	

Please note that we will always store your personal details confidentially and securely. Your data will be used for administration and analysis purposes only. It will never be shared or sold to a third party. For further information on how we store and use your personal data, please see our Privacy Policy.

If at any time you wish to stop receiving communications from us, either those automated from our online system or the information on activities and events, you can update your preferences by logging on to your profile page on our online system or you can email us, info@gaisce.ie and advise us on your change of preference to communication.

Please return completed form by fax (01) 670 7060 or scan via email to info@gaisce.ie or by **post** to:

Gaisce - The President's Award, Ratra House, North Road, Phoenix Park, Dublin 8 DO8 YD62



Guidelines for completing Vetting Invitation Form (NVB 1)

Please read the following guidelines before completing this form.

Miscellaneous

The Form must be printed and completed by hand full using BLOCK CAPITALS and writing must be clear and legible.

The Form should be completed in ball point pen. Photocopies will not be accepted.

All applicants will be required to provide documents to validate their identity [Photo ID (driving licence or passport) and address verification (bill or official communication showing your name and address)].

If the applicant is under 18 years of age, a completed NVB 3 - Parent\Guardian Consent Form will be required. Please note that where the applicant is under 18 years of age the electronic correspondence will issue to the Parent\Guardian. This being the case, the applicant must provide their Parent\Guardian Email address on the NVB 1 form.

Personal Details

Insert details for each field, allowing one block letter per box. For Date of Birth field, allow one digit per box.

Please fill in your Email Address, allowing one character/symbol per box. This is required as the invitation to the e-vetting website will be sent to this address.

Please allow one digit per box for your contact number.

The Current Address means the address you are now living at.

The address fields should be completed in full, including Eircode/Postcode. No abbreviations.

Role Being Vetted For

The role being applied for must be clearly stated. Generic terms such as "Volunteer" will not suffice.

Declaration of Application

The applicant must confirm their understanding and acceptance of the two statements by signing the application form at Section 2 and ticking the box provided.

Return form

Please post original signed Vetting Invitation (together with copy photo ID and proof of address) to: **Gaisce - The President's Award, Ratra House, North Road, Phoenix Park, Dublin 8 D08 YD62.**

Alternatively, please bring original signed Vetting Invitation (together with copy photo ID and proof of address) with you to the PAL Training Workshop.

